

ARCHITECTS REGIONAL COUNCIL ASIA 2nd OB MEETING

Date: 16 April 2015

Venue: SMX Convention Center Manila, Philippines

ARCASIA 2nd OB MEETING – Manila, Philippines
April 16, 2015

- **1.0 WELCOME REMARKS - ARCASIA PRESIDENT – Ar. Sathirut Tandanand**
- **2.0 WELCOME REMARKS – UAP PRESIDENT – Ar. MA Benito O Regala**

ARCASIA 2nd OB MEETING – Manila, Philippines
April 16, 2015

- **3.0 AGENDA OF 2nd OB MEETING**
- **ADOPTION OF AGENDA:**

1.0 WELCOME REMARKS

2.0 WELCOME REMARKS

3.0 ADOPTION OF 2nd OB MEETING AGENDA

4.0 ADOPTION OF 1st OB MEETING MINUTES

5.0 ARCASIA AFFAIRS

6.0 ANY OTHER MATTERS

7.0 DATE OF NEXT OB MEETING

ARCASIA 2nd OB MEETING – Manila, Philippines
April 16, 2015

- **4.0 ADOPTION OF MINUTES OF 1st OB MEETING**

- 1.0 HANDOVER MEETING and CEREMONY
- 2.0 CONVENING of the 1st OB MEETING
- 3.0 ARCASIA AFFAIRS
- 4.0 PROPOSED WORKING TEAM AND PROJECTS BY President Sathirut Tandanand
- 5.0 ANY OTHER MATTERS
- 6.0 CHANGES IN HSBC BANK SIGNATORIES


ARCASIA 2nd OB MEETING – Manila, Philippines
April 16, 2015

- **5.0 ARCASIA AFFAIRS:**
- **5.1 FINANCIAL UPDATE REPORT**

5.1 Financial Update Report

INCOME

SURPLUS FUND [January 2015]	USD 92,019.82
•ARCASIA Fund [HSBC -March 2015]	USD 81,855.01
•ARCASIA Fund - Cash on Hand	USD 8,940.88
•Fellowship Fund	USD 1,223.93
Total Income [April 2015]	USD 92,019.82

							
ARCHITECTS REGIONAL COUNCIL, ASIA							
<i>Summary of Income and Expenses Statement for the Period of</i>							
up to 17 January 2015							
(in US Dollars)							

5.1 Financial Update Report

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HSBC Business Direct Statement 滙豐「理財易」商務戶口結單



Number
戶口號碼

808-877252-838

Branch
分行

HK OFFICE CVC

Page 2 of 2

10 March 2015

Portfolio Summary 資產摘要

HSBC Business Direct 滙豐「理財易」商務戶口

	Account Number 戶口號碼	CCY 貨幣	Balance 結餘 (DR=Debit 結欠)	HKD Equivalent 參考貨幣等值 (DR=Debit 結欠)
Deposits 存款				
Foreign Currency Savings 外幣儲蓄	808-877252-838	USD	81,855.01	635,076.19
Total 總計				635,076.19

Account Activities 戶口進支紀錄

HSBC Business Direct Foreign Currency Savings 滙豐「理財易」商務戶口 - 外幣儲蓄

CCY 貨幣	Date 日期	Transaction Details 進支詳情	Deposit 存入	Withdrawal 提取	Balance 結餘
USD	10 Feb	B/F BALANCE 承前轉結			81,855.01
Total No. of Deposits: 存入次數總計		USD 0	Total No. of Withdrawals: 提取次數總計		USD 0
Total Deposit Amount: 存入總額		USD 0.00	Total Withdrawal Amount: 提取總額		USD 0.00

Special Privileges 專享優惠

Thank you for maintaining your average Total Relationship Balance at \$634,744.93 from 1 Dec 2014 to 28 Feb 2015. As a token of our appreciation, your monthly service fee has been waived.

多謝您於2014年12月1日至2015年2月28日期間，將全面理財總值平均維持於\$ 634,744.93。為感謝您的支持，本期服務月費全免。

5.1 Financial Update Report

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MONEY RECEIPT

Date: 17 January 2015

	Item	Fare
1.	ARCASIA Money Cash on Hand	8,940.88
2.		
3.		
	TOTAL (USD)	8,940.88

TOTAL US Dollar / Eight thousand nine hundred forty and cents eighty-eight only.

plus ARCASIA HSBC cheque book
137901 to 137950

Payer

Recipient

Ar. Tan Kim Yan
ARCASIA Hon. Treasurer
2013-2014

5.1 Financial Update Report

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ARCHITECTS REGIONAL COUNCIL, ASIA

Income and Expenses Statement for the Period of up to 17 January 2015

(in US Dollars)



■ FELLOWSHIP Fund

INCOME (USD)

Surplus Fund Transferred from 31 Oct., 2012	1,223.93
TOTAL INCOME	1,223.93

EXPENSES (USD)

	-
TOTAL EXPENSES	-

BALANCE 1,223.93

* In order to simplify the management of money, Fellowship Fund has been integrated with the ARCASIA Fund.

Submitted by:

Noted by:

Ar. Tan Kim Yan

Ar. Tan Pei Ing

ARCASIA Honorary Treasurer (Year 2013 - 2014)

ARCASIA President (Year 2013 - 2014)

ARCASIA 2nd OB MEETING – Manila, Philippines - April 16, 2015

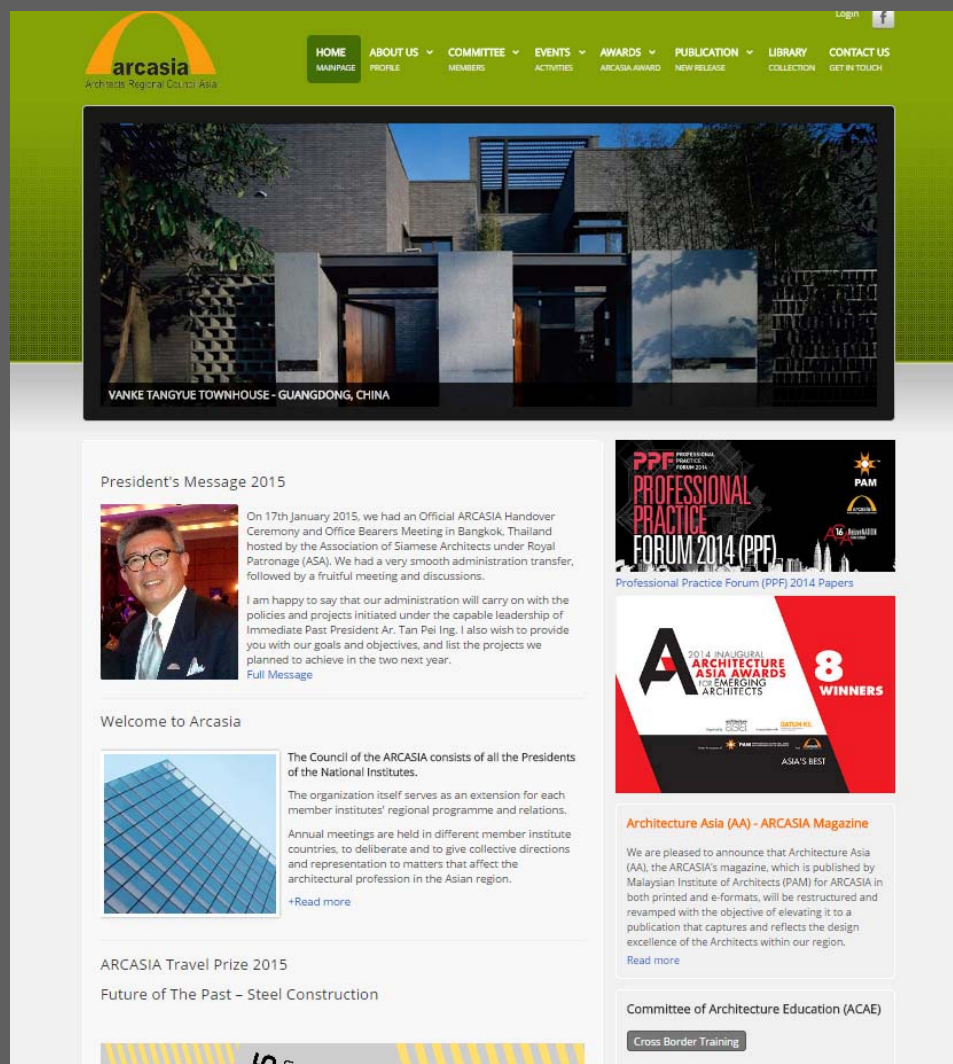
5.1 Financial Update Report

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EXPENSES

•Website Management & Update	THB 4,815/USD 145
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5.1 Financial Update Report

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EXPENSES

- Website Management & Update THB 4,815/USD 145

Office Bearers



President
Ar. Sathirut Nui Tandanand
(ASA)
✉
sathirut@dhevanand.com

Vice President

Zone A



Ar. Jahangir S.M. Khan (IAP)
✉
cite.jks@gmail.com

Zone B



Ar. Endy Subijono (IAI)
✉
esubijono@yahoo.com

Zone C



Ar. Jaeho Shim (KIRA)
✉
jhshim538@gmail.com

Honorary Secretary



Ar. Luke Yeung
(ASA)
✉
luke@arcasia.org

Honorary Treasurer



Ar. Bea Supaporn
Vithayathawornwong (ASA)
✉
bea@arcasia.org

Immediate Past President



Ar. Tan Pei Ing
(PAM)
✉
tanpeiing@yahoo.com

Advisor



Ar. Yolanda Reyes (UAP)
✉
ydreyesarcasia@yahoo.com

5.1 Financial Update Report

INCOME

SURPLUS FUND [January 2015]	USD 92,019.82
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Total Income [April 2015]	USD 92,019.82

EXPENSES

•Website Management & Update	THB 4,815/USD 145
•Business Cards	THB 11,200/USD 340
Total Expenses [April 2015]	THB 16,015/USD 485

5.1 Financial Update Report

INCOME

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Total Income [April 2015]	USD 92,019.82

EXPENSES

•Website Management & Update	THB 4,815/USD 145
•Business Cards	THB 11,200/USD 340
Total Expenses [April 2015]	THB 16,015/USD 485
•ARCASIA Student Competition Prizes	THB 53,000 / USD 1,600
•ARCASIA Student Competition Medal	THB 5,000
•ARCASIA Awards Medals &Certificate	THB 57,000

SPONSOR FUND to ASA-ARCASIA a/c

•BLUESCOPE Steel	THB 600,000/USD 18,180	•ARCASIA Travel Prize Awards	THB 600,000/USD 18,180
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SPONSOR FUND to ASA-ARCASIA a/c [invoiced March 2015]

•SIKA Fund	USD 50,000	•Architecture Asia (AA) Ads	THB 500,000
		•ARCASIA Professional Workshop	THB 87,050
		•ARCASIA Technical Workshop	THB 83,000
		•Website Design & Management	THB 420,000

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5.1 Financial Update Report

ARCASIA Presidential Campaign/Support Annual Budget (May 2015- April 2016)

#	Discription	Remark	Unit Price	Qty	Unit	Qty	Unit	Amount	Total Amount
1	ARCASIA Travel Prize								600,000
1.1	Awards Prize		200,000	1	Person	3	Person	600,000	
2	Architecture Asia (AA) Magazine								500,000
2.1	Advertising		500,000	1	Unit	1	Unit	500,000	
3	ARCASIA Students Competition								58,000
3.1	1st Prize Money	USD 800	26,500	1	Person	1	Person	26,500	
3.2	2nd Prize Money	USD 500	16,500	1	Person	1	Person	16,500	
3.3	3rd Prize Money	USD 300	10,000	1	Person	1	Person	10,000	
3.4	Gold Medal		5,000	1	Unit	1	Unit	5,000	
4	ARCASIA Awards for Architecture								57,000
4.1	Gold Medal	10 Catagories	5,000	1	Unit	10	Unit	50,000	
4.2	Certificate		200	1	Unit	35	Unit	7,000	
5	ARCASIA Professional Workshop								87,050
5.1	Full-day Meeting Package		830	1	Person	100	Person	83,000	
5.2	Hotel Accomodation	Krung Sri River Hotel	1,350	1	Room	3	Night	4,050	
6	ARCASIA Technical Workshop								83,000
6.1	Full-day Meeting Package		830	1	Person	100	Person	83,000	
7	Website Management								420,000
7.1	Website Management		70,000	1	Unit	1	Year	70,000	
7.2	Website Design Service		350,000	1	Unit	1	Year	350,000	
8	Office Expenses								500,000
8.1	Office Expenses		500,000	1	Unit	1	Year	500,000	
Total									2,305,050

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5.1 Financial Update Report

CHANGE OF DIRECTORS



SECRETARIAT: The Association of Siamese Architects under Royal Patronage
248/1 Soi Soonvijai 4, Rama IX Road, Bangkok, Huay Kwang, Bangkok 10310
Tel (662) 319 6555 Fax (662) 319 6419 Email arcasia2015@gmail.com

ARCHITECTS REGIONAL COUNCIL ASIA, INC.

1st Office Bearers Meeting, 17 January 2015

Bangkok, THAILAND

Extract of Resolution on ARCASIA Bank Account:

"The Council authorized the change of the Bank's record of Directors and appoints Sathirut Tandanand and Yolanda David Reye as the Directors for the account effective 18 January 2015."

.....
Tan Pei Ing

.....
Sathirut Tandanand

.....
MA. Benito O. Regala

.....
Yolanda David Reyes

.....
Edric Marco C. Florentino

President
Ar. Sathirut Tandanand
Thailand

Vice President (Zone A)
Ar. Jahangir S.M. Khan
Pakistan

Vice President (Zone B)
Ar. Endy Subijono
Indonesia

Vice President (Zone C)
Ar. Jaeho Shim
Korea

Honorary Secretary
Ar. Luke Yeung
Thailand

Honorary Treasure
Ar. Supaporn Vithayathawornwong
Thailand

Immediate Past President
Ar. Tan Pei Ing
Malaysia

MEMBER INSTITUTES: I AAM • Architects Association of Macau I ALACE • Association of Lao Architects and Civil Engineers I ASA • The Association of Siamese Architects under Royal Patronage I ASC • The Architectural Society of China I BIA • The Bhutan Institute of Architects I HKIA • The Hong Kong Institute of Architects I KIRA • Korea Institute of Registered Architects I IAB • Institute of Architects Bangladesh I IAI • Ikatan Arsitek Indonesia I IAP • The Institute of Architects Pakistan I IIA • The Indian Institute of Architects I JIA • The Japan Institute of Architects I PAM • Pertubuhan Akitek Malaysia I SIA • Singapore Institute of Architects I SLIA • Sri Lanka Institute of Architects I SONA • The Society Nepalese Architects I UAP • United Architects of the Philippines I UMA • The Union of Mongolian Architects I VAA • Vietnam Association of Architects

ARCASIA 2nd OB MEETING – Manila, Philippines - April 16, 2015
5.1 Financial Update Report

CHANGE OF AUTHORIZED SIGNATORIES



SECRETARIAT: The Association of Siamese Architects under Royal Patronage
248/1 Soi Soonvijai 4, Rama IX Road, Bangkok, Huay Kwang, Bangkok 10310
Tel (662) 319 6555 Fax (662) 319 6419 Email arcasia2015@gmail.com

ARCHITECTS REGIONAL COUNCIL ASIA, INC.

1st Office Bearers Meeting, 17 January 2015

Bangkok, THAILAND

Extract of Resolution on ARCASIA Bank Account:

"The Council cancelled the authorized signatories of Tan Pei Ing, Tan Kim Yan and Lim Hai Seah as from 17 January 2015 and authorized the new President Sathirut Tandanand together with any one of the Hon. Treasurer Supaporn Vithayathawornwong and Hon. Secretary Luke Yeung to sign cheque as from 18 January 2015.

President
Ar. Sathirut Tandanand
Thailand

Vice President (Zone A)
Ar. Jahangir S.M. Khan
Pakistan

Vice President (Zone B)
Ar. Endy Subijono
Indonesia

Vice President (Zone C)
Ar. Jaeho Shim
Korea

Honorary Secretary
Ar. Luke Yeung
Thailand

Honorary Treasurer
Ar. Supaporn Vithayathawornwong
Thailand

Immediate Past President
Ar. Tan Pei Ing
Malaysia

.....
Yolanda David Reyes
Director

MEMBER INSTITUTES: I AAM • Architects Association of Macau I ALACE • Association of Lao Architects and Civil Engineers I ASA • The Association of Siamese Architects under Royal Patronage I ASC • The Architectural Society of China I BIA • The Bhutan Institute of Architects I HKIA • The Hong Kong Institute of Architects I KIRA • Korea Institute of Registered Architects I IAB • Institute of Architects Bangladesh I IAI • Ikatan Arsitek Indonesia I IAP • The Institute of Architects Pakistan I IIA • The Indian Institute of Architects I JIA • The Japan Institute of Architects I PAM • Pertubuhan Akitek Malaysia I SIA • Singapore Institute of Architects I SLIA • Sri Lanka Institute of Architects I SONA • The Society Nepalese Architects I UAP • United Architects of the Philippines I UMA • The Union of Mongolian Architects I VAA • Vietnam Association of Architects

5.1 Financial Update Report

OUTSTANDING ITEMS

- ARCASIA Heritage Timeline Chart Reimbursement
- UAP & IAB Subscription Fees
- BIA Subscription Fee
- AA Magazine Postage
- Arcasia History Book

An amount of US\$ 850/- was paid to the graphics designer and web professionals to prepare the web version of existing TLC.

Early payment of this amount from the fund allotted for ACAE will be highly appreciated.

Sayed Ashraf
(DR. ABU SAYEED M. AHMED)
Chair. ACAE 2011-12.

Date: 02-11-2012

Updated: 17 January 2015

Pending Items:

1. United Architects of the PHILIPPINES (UAP) / Institute of Architects, Bangladesh (IAB) – Outstanding Arcasia Subscription Fees, AA Magazine Postage, ARCASIA History Book for Year 2010.

The outstanding payments from UAP are:

- 1) Subscription fees for year 2010 of USD 1000.00
- 2) AA magazine postage cost of USD 108.00
- 3) ARCASIA History Book costing USD 500.00

Ar. Ish will report amount in Unclaimed Section.

Note: Ar. Tan Pei Ing clarified that it is supposed to be an advance to UAP for postage cost. UAP requested ARCASIA to reimburse UAP in advance for the postage for ARCASIA History Book on behalf of the member institutes. Ar. Edric Marco and Ar. Yolanda have yet to revert on the detail amount of the courier charges.

2. ARCASIA Heritage Time Line Chart's Online Version USD 850,00

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- **5.0 ARCASIA AFFAIRS:**
- **5.2 PENDING ISSUES FOLLOW UP**

- - Correction of History Book: the map has not been corrected yet and Ar. Edric Marco Florentino to help follow up and send through to Tan Pei Ing.
- - ARCASIA Hymn: Final version of the song shall be done.
- - ARCASIA Presidential Chain is being redesigned by IPP Tan Pei Ing in KL for all Past Presidents and Past Chairman.
- - Payment IAB-UAP Ar. Ishtiaque Zahir Titas reported that money has been located and will follow up on the transfer to ARCASIA.
- - Bill submitted by IAB Ar. Abu Sayeed on Timeline changes cost. The New Administration to pay Ar. Abu Sayeed.
- - ACSR Universal Design Toilet is to be built in Kathmandu, Nepal by using the Balance of Sponsorship Fund approx. 6234 USD and the proceeds from post ACA ACSR Symposium approx. 42,000 Rm. Total approx. 12,000 USD.
Ar. Joseph Kwan ACSR Past Chairman will be coordinating with SONA to get the Toilet winning scheme constructed.
- - Trademark of ARCASIA Logo and copyright is under review in the Philippines. New administration will have to follow up with UAP and Ar. Edric Marco Florentino will be the contact person.

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- **5.0 ARCASIA AFFAIRS:**
- **5.3 PROGRESS REPORT:**
- **5.3.1 WEBSITE WEBMASTER CHANGE**
- **5.3.2. ARCASIA TRAVEL PRIZE**
- **UPDATE:**
- March 11: Announcement and Poster Launch
- March 14: Announcement to Institute Presidents and ACYA Representatives
- April 9: Second Email Announcement to ACYA Representatives
- - 13 of 19 Country Representatives nominated and contacted
- May 11: Deadline submission



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- **5.0 ARCASIA AFFAIRS:**
- **5.3 PROGRESS REPORT:**
- **5.3.3. PROGRESS REPORT – ARCASIA FORUM 18 AYUTTHAYA**
- **5.3.4. MEMBERSHIP GROWTH:**
- **MYANMAR**
- **CAMBODIA**
- **CHINESE TAIPEI**
- **NORTH KOREA**

ARCASIA 2nd OB MEETING – Manila, Philippines April 16, 2015

- 5.0 ARCASIA AFFAIRS:
- 5.3 PROGRESS REPORT:

- **5.3.5. LIST OF COUNTRY REPRESENTATIVES**
- Revised: April 10 2015

- **ACAE**

- Chair: Ar. Nuno Soares (AAM)
- Bangladesh Ar. Mahmudul Anwar Riyaad
- China Ar. Zhu Wenyi
- India Ar. Jatinder Saigal
- Ar. Alok Ranjan
- Indonesia Ar. David Hutama
- Malaysia Ar. Mohd Zulhemlee An
- Thailand Dr. Chalay Kunawong

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alokranjan44@rediffmail.com
ginadi@gmail.com
zulhemlee@yahoo.com
chalay@ongsa.co.th

- **ACPP**

- Chair: Ar. Shin Chungyu (KIRA)
- Bangladesh Ar. Md. Ehsan Khan
- China Ar. Zhang Wei
- India Ar. Divya Kush
- Ar. Vilas Avachat
- Indonesia Ar. Abdullah Harlansyah
- Malaysia Ar. Thirilogachandran a/l Shanmugasundaram
- Thailand Ar. Nitis Sthapitanonda

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vilasavachat@yahoo.com
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tlc_shankar@yahoo.com
nitis@a49.com.th

- **ACGS**

- Chair: Ar. Qazi M Arif (IAB)
- Bangladesh: Ar. Shaila Joarder
- China Ar. Xiao Wei
- India Ar. Debatosh Sahu
- Indonesia: Ar. Satrio Herlambang
- Malaysia: Ar. Chan Seong Aun
- Thailand Dr. Atch Sreshhaputra

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chanseongaun@gmail.com
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ARCASIA 2nd OB MEETING – Manila, Philippines April 16, 2015

- 5.0 ARCASIA AFFAIRS:
- 5.3 PROGRESS REPORT:

• 5.3.5. LIST OF COUNTRY REPRESENTATIVES • Revised: April 10 2015

• ACSR		
• Chair:	Ar. Rita Soh (SIA)	r.soh@rdca.com.sg
• Bangladesh:	Ar. Fahana Sharmin	fsemu@hotmail.com
• China:	Ar. Jiao Jian	jjiao@vip.sina.com
• India	Ar. B Sudhir	archsudhir@gmail.com
• Indonesia	Ar. Nova Kristina	nova.kristina@kreasirumah.com
• Malaysia	Ar. Datin Norwina Mohd Nawawi	norwina19@gmail.com
• Thailand	Dr. Bundit Pradubsuk	aoodbrando@hotmail.com
•	Ar. Vipavee Kunavichayanont	vipavee.kunavichayanont@gmail.com
• ACYA		
• Chair:	Ar. Fawad Suhail Abbasi (IAP)	fawad319@gmail.com
• Bangladesh	Ar. Asif Md. Ahsanul Haq	architect.asif@gmail.com
• China	Ar. Wang Shuzhan	shuzhan.wang@archicreation.com.cn
• Indonesia	Ar. Gede Arista Gunawan	gedearista@gmail.com
• India	Ar. Jitendra Mehta	jitendramehta_architect@yahoo.com
• Japan	Ar. Keisuke Maeda	uid@maeda-inc.jp
• Laos	Ar. Siphathay Pouy Phanphengdy	sp.phanphengdy@gmail.com
• Malaysia	Ar. Sarly Adre Sarkum	pam@sarly.com
• Nepal	Ar. Salena Sangachhe	greenearth.sangachhe@gmail.com
• Pakistan	Ar. Ramiz Baig	ramizbaig@gmail.com ; info@ramizbaig.com
• Singapore	Ar. Tan Zue Hann	szuehann@gmail.com
•		szuehann@yahoo.com
•		siowzx@gmail.com
• Sri Lanka	Ar. Siow Zhi Xiang	
•	Ar. Thusara Waidyasekara	
• Thailand	Ar. Chatpong Chuenrudeemol	chat_chuenrudeemol@hotmail.com
• Vietnam	Ar. Dr. NguyenQuoc Tuan	tuan@phuongdong.edu.vn

ARCASIA 2nd OB MEETING – Manila, Philippines

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- **5.0 ARCASIA AFFAIRS:**
- **5.3 PROGRESS REPORT:**
- **5.3.6. VICE PRESIDENTS – SCOPE OF RESPONSIBILITY**
- **The VP, from the "Roles and Responsibility of Office Bearers" document:**
- **2. Vice Presidents:**
- 2.1 To co-ordinate all Work Groups and ARCASIA activities in the subregion assigned to him and to report back to the Chairman.
- 2.2 To investigate funding resources within his sub-region for ARCASIA work.
- 2.3 To publicise Arcasia in his sub-region.
- 2.4 To participate in promotional activities related to the work of Arcasia within his sub-region and to keep in close contact with Member Institutes in his sub-region.
- 2.5 To initiate activities such as workshops, seminars etc. within his sub-region.
-

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- **5.0 ARCASIA AFFAIRS:**
- **5.3 PROGRESS REPORT:**
- **STANDARD FORMAT FOR THE ARCASIA MEMBER INSTITUTE'S COUNTRY REPORT (Updated 2013)**
- 1. Brief History of the Institute
- 2. Current Office Bearers of the Institute
- 3. Current Membership Strength
- 4. Budget of the Institute
- 5. Number of Chapters
- 6. AGM/Congress of the Institute
- 7. Legal Status of the Institute
- 8. Legal Status of The Architect in the Country
- 9. Architects Registration Authority in the Country
- 10. International Affiliations of the Institute
- 11. Major Programs of the Institute in the past year
- 12. Program of the Institute
- 13. Architectural Competitions/Awards For Membership during the year under review
- 14. Key Issues facing the Architects /Architectural Profession / Institute in the Country
- 15. Resources of the Institute
- 16. The Institutes efforts to implement ARCASIA Resolutions adopted in the past Council Meetings
- 17. Plans for the Future
- 18. Any other important issues which require ARCASIA Council to address/assist.

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- **5.0 ARCASIA AFFAIRS:**
- **5.4 NEW PROJECT FROM COMMITTEES:**
- 5.4.1 ACAE
- 5.4.2 ACPP
- 5.4.3 ACGSA
- 5.4.4 ACSR
- 5.4.5 ACYA

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- **6.0 ANY OTHER MATTERS:**
- **6.1 CHANGE IN HSBC BANK SIGNATORIES in HONG KONG**

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- **7.0 DATE OF NEXT OB MEETING AND VENUE**